

MINUTES

Meeting: TROWBRIDGE AREA BOARD
Place: The Cotswold Space - County Hall, Trowbridge BA14 8JN
Date: 11 January 2018
Start Time: 7.00 pm
Finish Time: 8.50 pm

Please direct any enquiries on these minutes to:

Kieran Elliott, Senior Democratic Services Officer Tel: 01225 718504 or (e-mail) committee@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Graham Payne (Chairman), Cllr Deborah Halik, Cllr Ernie Clark,
Cllr Horace Prickett (Vice-Chairman), Cllr Edward Kirk, Cllr Steve Oldrieve,
Cllr David Halik and Cllr Peter Fuller

Cllr Trevor Carbin

Total in attendance: 27

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<u>Apologies</u> An apology was received from Councillor Stewart Palmen.
2	<u>Minutes</u> <u>Decision</u> The minutes of the meeting held on 16 November 2017 were agreed a correct record and signed by the Chairman.
3	<u>Declarations of Interest</u>

	Councillors Payne, Oldrieve, Fuller, Kirk, David Halik and Deborah Halik declared their membership of Trowbridge Town Council.
4	<p><u>Chairman's Announcements</u></p> <p>Through the Chair there were announcements on the CleanUpWiltshire campaign and Public Space Protection Orders, as detailed in the agenda papers.</p>
5	<p><u>Partner Updates</u></p> <p>Updates from partners were received as follows:</p> <ul style="list-style-type: none"> i. Wiltshire Police The written update was noted. Inspector Andy Fee reported on recent developments, including that West Wiltshire would be the pilot for a Drone operation scheme, details on weekly meetings on Community Speedwatch, and encouraged as many as possible to sign up to the team's community messaging service. ii. Dorset and Wiltshire Fire and Rescue Service The written update was noted. Andy Green provided details on staffing and response levels in the previous year, as well as the work of other teams such as the Safe and Wellbeing team and the Salamander Team. Details were also sought on the Fire Cadet Scheme, now running every Wednesday evening at Trowbridge Fire Station. iii. NHS and CCG The written updates were noted. There were no further updates. iv. Trowbridge Community Area Future (TCAF) The written update was noted. Lindsey Millen from TCAF provided further updates on work that had been achieved in the previous year, as attached to these minutes, detailing engagement with approximately 250 young people, 60 on a regular basis, though 5 part time staff. v. Town and Parish Councils The written update from Trowbridge Town Council was noted. Attention was drawn to the report on the Trowbridge Campus, and that the Town Council's Policy and Resources Committee had now responded to Wiltshire Council. Further updates were received as follows: Hilperton Parish Council detailed that the closing date for the regulation 16 consultation on their Neighbourhood Plan was 2 February, and they welcomed any supportive comments from fellow parishes and the town. North Bradley Parish Council detailed ongoing work on their own Neighbourhood Plan, although it had been noted significant new housing was planned for in Wiltshire Council's assessments. There was also a

	<p>new member on the Parish Council.</p> <p>West Ashton Parish Council updated the Board, and thanked the Community Area Transport Group for the installation of new speed bumps.</p> <p>vi. Campus Working Group Tim Martienssen, Interim Director of Economic Development and Planning, provided an update on recent developments on the East Wing Site, intended location for the Trowbridge Health and Wellbeing Centre (Campus). The latest report from the consultants for the project was being analysed, and the detailed figures they had provided indicated that to include a swimming pool within the facilities would be very challenging.</p> <p>Colin Kay, Chair of the Working Group, welcomed the update, although the group was still awaiting sight of the final report from the consultants. He also emphasised that the final decision on any campus option was a political one and that it was important that all options, even the challenging ones, be presented to the Wiltshire Council Cabinet. He noted the importance of investing in the county town, and how the provision of a swimming pool would be a key asset for an area in need of regenerations.</p> <p>In response, it was confirmed all options would be presented to the Cabinet, and that it was hoped the consultant’s report would be available in February.</p> <p>vii. Safer and Supportive Communities Group and Health and Wellbeing Group Mary Cullen, Community Engagement Manager, provided an overview of the last safer group meeting at which local policing, dementia action and homelessness were discussed. It was noted that the Police weapons surrender programme had seen 50 weapons handed in, that the PSPO had seen 100 tickets issued to date. With regard to dementia, 12 members of the NPT had recently been trained as dementia champions. In relation to homelessness, rough sleepers were of concern in the cold weather and breakthrough Trowbridge were continuing their search for premises.</p>
6	<p><u>Visiting Cabinet Representative</u></p> <p>Councillor Jerry Wickham, Cabinet Member for Adult Social Care, Public Health and Public Protection was in attendance to talk about his portfolio. He noted that as the councillor for Ethandune, his division bordered Trowbridge Area Board, and so he was aware and affected by issues within its area.</p> <p>Councillor Wickham discussed the importance of adult social care in particular, comprising a third of the council’s discretionary budget, and provided local</p>

	<p>figures regarding delayed transfers of care, how Wiltshire was third highest payer to carers, and the significant impact on life expectancy and healthy age in areas of deprivation. He also discussed integrated teams at the council and health partners to provide places and appropriate care for vulnerable persons, and provided details of 'reablement', a process wherein people coming out of hospital are assisted such that they do not need extended care facilities for many years on average.</p> <p>The Board discussed local and other issues with Councillor Wickham, including mental health and the establishment of 'places of safety' for the police to take vulnerable people rather than custody suites, as well as partnership working with the CCG and other bodies.</p> <p>The Board thanked Councillor Wickham for updating them on his portfolio.</p>
7	<p><u>Office of the Police and Crime Commissioner- Precept Consultation</u></p> <p>The Board discussed the proposals publicised by the Officer of the Police and Crime Commissioner to increase the precept by £12 for the forthcoming year, and after discussion,</p> <p><u>Decision</u></p> <p>For the Board to respond to the consultation in support of the proposal.</p>
8	<p><u>Joint Strategic Assessment</u></p> <p>Mary Cullen, Community Engagement Manager, delivered a report and presentation on progress that had been achieved against the community priorities agreed by the Board in December 2016.</p> <p>Details were provided on projects and developments regarding Children and Young People, Community Safety, Culture, Economy, Environment, Health and Wellbeing, Housing, Transport and Older People. Full details are attached to these minutes, but included mentoring projects for young people, new youth clubs, IT and skills courses, the police weapons surrender programme, details on metro counts and speedwatch schemes to improve road safety, arts and sports projects funded by the Board and more.</p> <p>The Board requested its thanks to Mary Cullen for coordinating the work to achieve progress on the JSA priorities be recorded.</p> <p><u>Decision</u></p> <p>To note the progress on the JSA priorities.</p>
9	<p><u>Funding</u></p> <p>The Area Board considered the following Youth Grant Applications:</p>

	<p>i. <u>Longmeadow Tenants and Residents Association</u> The sum of £2500.00 was requested for the support of running costs.</p> <p><u>Decision</u> The Area Board awarded the sum of £2500.00 to Longmeadow Tenants and Residents Association.</p> <p>ii. <u>Friends of John of Gaunt School</u> The sum of £2585.00 was requested for the Ten Tors Challenge. It was noted that following the previous grant award, only £2113.17 remained to be awarded.</p> <p><u>Decision</u> The Area Board awarded the sum of £2113.17 to the Friends of John of Gaunt School.</p>
10	<p><u>Community Area Transport Group</u></p> <p>The notes from the Community Area Transport Group were received. It was corrected that only £400 was being requested from the Board to go toward a pedestrian survey in The Halve.</p> <p>At the conclusion of discussion,</p> <p><u>Decision</u></p> <p>To award £400 for pedestrian survey Issue 5589 The Halve; and</p> <p>To award £1250 for speed limit assessment 5835 Wingfield Road;</p> <p>Subject to the receipt of contributions of £200 and £1250 respectively from Trowbridge Town Council.</p>
11	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>

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2017 A Year of New Beginnings



We're making a difference



JANUARY

- **Launch of Brighter Aspirations, the Youth project and focus for TCAF in 2016 – 2018. To provide safe places for young people to talk, gain advice, make friends, engage in activities that will improve confidence, empower and encourage Brighter Aspirations.**

FEBRUARY

- **Launch of Seymour Youth Club.**
- **Worked with The Princes Trust to complete a community project and open The Cabin as a youth, dedicated resource in the neighbourhoods.**

MARCH

- **Launch of The John of Gaunt lunch - time Drop In for young people.**
- **Level 2 Youth Work awarded to TCAF Youth Support Worker**

APRIL

- **Youth Roadshow, working in partnership with Active Trowbridge; target North Bradley, Town Park and Seymour Recreational Ground.**
- **First Aid completed by TCAF staff and youth volunteer.**
- **Secured £50k to sustain TCAF for 2016 – 2017.**

MAY

- **Partnership with Greggs to supply end of day surplus to Brighter Aspirations Youth clubs; Monday, Tuesday and Wednesday nights.**
- **Promotion of Youth clubs to all year groups at John of Gaunt.**

2017 A Year of New Beginnings



We're making a difference

JUNE

- ***In partnership and support from Trowbridge Lions, eight young people attended Go-Karting.***
- ***Secured a volunteer from Bath University, supports one youth club every week.***

JULY

- ***The Community Hub at BA14 opens in the Shires. TCAF managing and co-ordinating 14 statutory, community and charitable groups***
- ***Co-ordination of the Youth Zone at The Sports Festival in Trowbridge Park. Attended by 387 young people and responded well to a questionnaire about what they want in Trowbridge.***

AUGUST

- ***Youth Roadshow, working in partnership with Active Trowbridge; target North Bradley, Town Park and Seymour Recreational Ground.***

SEPTEMBER

- ***Stallards Skate Park Jam; Competition for young people; Skate boarding, BMX and Scooting***
- ***Current reach 252 young people , with regular engagement with 61 young people each week***

OCTOBER

- ***Pilot review of The Community Hub at BA14 in The Shires. All partners celebrates its success. Over 700 members of the public coming in to find out about local event, volunteering opportunities, signposting and courses ran in the shop.***
- ***Seymour Youth Club move into the Cabin, next to Seymour Receptions ground***

NOVEMBER

- ***Funding secured from the young people through Selwood Housing, Studley Youth Club gain a Pool table.***

DECEMBER

Tesco Bag Pack; Raised £287.00 for activities and events for the young people attending our clubs



JSA Update Jan 2018
Mary Cullen, Community Engagement
Manager

Children and Young people



Mental and emotional health

- Young people's mentoring project- and pop up youth cafe YFC
- Drop in advice sessions- JOG School TCAF
- Fabric of Life- fashion as form of identity, exploring gender identity and sexuality
- Town Hall Arts LGBT support group
- Health Information for young people at Active Festival
- Area Board/LYN fund Collaborative Schools counselling project

Child Poverty and child obesity

- 2 new Youth Clubs in deprived areas and outreach support to young people- TCAF
- Town Hall Arts took YP to see West End Musical
- IT and skills courses to parents to help access benefits- Learning Curve and Learn Direct
- Area Board Funding new Trowbridge debt advice services
- Area Board Funding Hilperton Pre-School
- Children's centres offered parenting skills and child health clinics
- Selwood Housing Fit and Fed healthy eating programme with Studley Green Primary
- WC Healthy Me programmes delivered
- Active Trowbridge took sports to deprived areas

Community Safety



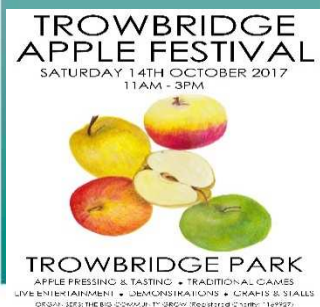
Alcohol and drug abuse/Anti Social Behaviour

- PSPO launched to cover Trowbridge park and other areas of Town
- Over 100 tickets issued to date
- Wiltshire Police weapons surrender programme
- Community messaging service engaged local residents
- Selwood Housing carried out ASB analysis of ASB across housing areas and incidents recorded.
- Selwood housing delivered Junior Good Neighbour Scheme

Road Safety

- Metro counts carried out to assess speeding levels in a number of locations across the community area in response to residents' concerns
- Community speedwatch schemes supported as appropriate
- CATG including partners prioritised highway schemes and improvements e.g. village gateway signs and funded a range of local highway initiatives and improvements
- 20mph zone College Rd.

Culture



Participation in and affordable access to Cultural activities

- Town Hall Arts funded by area board/LYN, delivered monthly youth music nights, performed and organised by young people
- Held weekly Youth Theatre, sessions attended by 14 young people
- Young people supported to attend National Theatre
- Area Board funded Celebrating Age project to deliver arts based activities for older people at risk of social isolation.
- Area Board funded Wiltshire Rural Music School to purchase portable piano to take music around the community area
- Town Hall Arts, Free exhibitions open daily
- Community Choir launched
- Arts and cultural activities run in villages and on estates e.g. fetes, dance, drama and music,
- Range of events in Trowbridge Park free to all, Armed Forces and Veterans Day, Pancake Day Races, Soap Box Derby, Country Fayre, Trowbridge Carnival, Trowbridge Apple festival

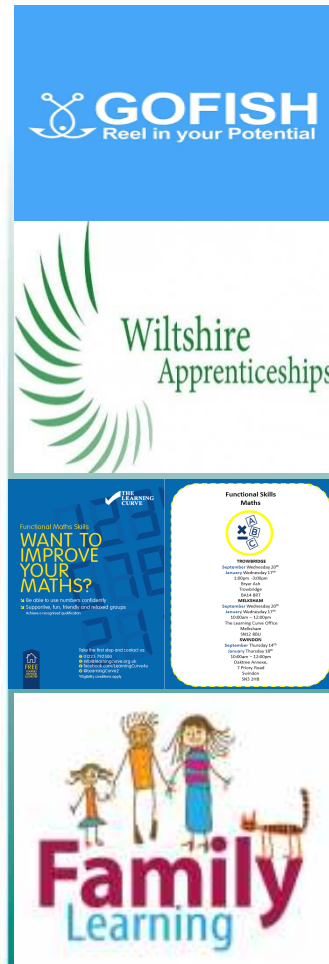
Culture



Equality and Diversity

- Monthly Open Days at Trowbridge Mosque to support community cohesion and integration
- West Wilts Multi-Faith Forum- Regular multi -faith awareness raising evenings and English classes delivered for minority ethnic women
- Area Board Grant supports computers
- Cultural Festival of Food 16 September part funded by area board brought a range of community groups together
- Syrian refugee families settled in Trowbridge
- Moroccan Association funded for project supporting young people
- Series of Black History Month and other diverse cultural events held at Town Hall

Economy



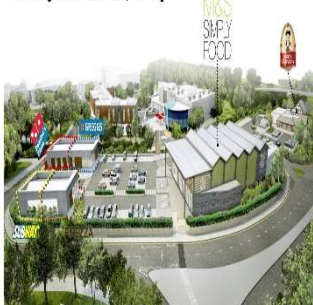
Training and Skills

- Area board/LYN Funded GoFish, a skills and employability training project for young people.
- Town Hall Arts trained 4 young people to be music technicians. Hosted 4 work experience young people.
- Wiltshire Council- number of apprenticeships delivered in Trowbridge area.
- Trowbridge DoE awarded grant funding from area board/LYN to train new youth leaders
- Edventure Frome linked up with Trowbridge College.
- Learn Direct and Learning Curve offered a range of courses to support people back into employment .
- WC Family Learning Service offer range of functional and other skills courses.

Economy



Cradle Bridge Retail & Leisure Park, Trowbridge



Infrastructure and planning – key sites

- Proposals developed for regeneration of East Wing Site in Trowbridge
- Consultation on draft housing site allocations plan in 2017 involved hundreds of Trowbridge area residents.
- Number of housing developments delivered
- Museum expansion project secured significant funding

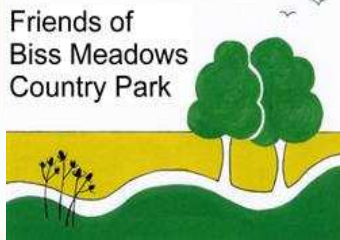
Inward investment

- Completion of Cradle Bridge development with Marks & Spencer food store, Toby Carvery, Papa John's, Dominos, Greggs and Subway as well as delivering carparking
- Investment in the Railway Station Car parks

Environment



Friends of
Biss Meadows
Country Park



Litter and fly tipping/recycling

- 175 people including schools took part in Great British Spring Clean across Trowbridge area in 2017, collecting 124 sacks of rubbish.
- Regular litter picks on Seymour and College Estates including by Youffies (children's group) on Seymour Estate.
- Friends of Trowbridge Park and Southwick Country Park maintained environments to high standards
- WC Staff litter pick carried out in Trowbridge November 2017
- Number of litter picking events held across the community area.
- Improvements to household recycling centre.

River quality

- Friends of Biss meadows carried out regular litter picks, habitat management and monitoring of water quality in River Biss.
- Supported schools and young people to appreciate the river environment including pond dipping, interpretation boards and events.
- 1,000 fish recently released into River Biss demonstrating improved river quality

Health and Wellbeing



Physical activity and healthy lifestyles

- 219 people sign up for Big Pledge in Trowbridge area in 2017, Town Hall Arts host monthly Tea Dances to encourage physical activity for older people.
- Area board part funded new running track for Avon Valley Runners
- Trowbridge Walking group met weekly on Tuesdays.
- Active Trowbridge sports coaching programme provided a year round service to schools and families in the area, delivering over 300 hours of sports coaching to schools each week and 300 fun-days every holiday period, grant funded by lyn/area board.
- Area Board funded Paxcroft School to provide Adventure Trail and Play equipment to increase physical activity and promote healthier lifestyles
- WC Health Trainers offered healthy lifestyle coaching in Trowbridge
- Leisure centres offered range of health and fitness sessions for all
- TTC New tennis courts and games facilities support physical activity

Health and Wellbeing



Mental health/ Healthcare facilities

- Town Hall Arts supported young LGBTQ young people
- Drop in support sessions delivered at JOG School (TCAF)
- NHS CCG appointing a mental health hospital discharge worker for the area.
- Healthwatch delivered a community health Roadshow
- Area board /HWB group funded carers survey to assess challenges for local carers and possible support services.
- Wiltshire Mind delivered counselling services in Trowbridge.
- Mental health awareness day in planning for 2018
- Work continuing with Wiltshire NHS CCG to bring new health facilities to be located on the East Wing Site in Trowbridge.
- New Trowbridge health centre delivered

Your Community and Housing



Civic participation and volunteering

- New community Hub launched in the Shires (TCAF and partners) to support civic participation and promote volunteering.
- Town Hall Arts worked with over 40 volunteers
- Selwood Community Awards recognised volunteers
- Trowbridge Link scheme supported to find new volunteers.
- OCM newsletter used to advertise volunteering opportunities to the local community

Affordable housing and secure tenancies

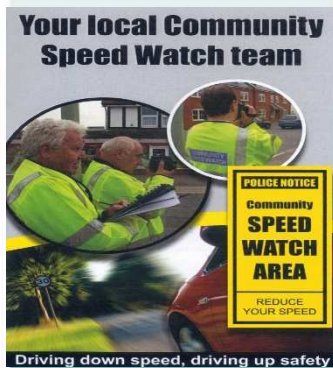
- Number of new housing developments delivered
- 19 affordable homes delivered 2017
- HWG group exploring work with housing associations to support vulnerable people to maintain tenancies through early intervention.
- Selwood Housing/learning Curve supported tenants and attended Neighbourhoods partnership meetings

Transport



Speeding/Road safety

- Metrocounts carried out in a number of locations across the community area in response to residents concerns about speeding
- Road safety around schools highlighted
- Community speedwatch schemes supported.
- CATG including partners supported a range of local highway initiatives and improvements including 20mph zone on College Road



Cycling and walking

- CATG supported development of new cycle paths into and around Paxcroft Mead, ensuring that the area has better links to the town centre.
- Wiltshire 100 Bike Ride raised money for Wiltshire Air Ambulance
- Trowbridge Walking Group met weekly.
- Proposals for East Wing include consideration of walking routes to link areas of the town



Older People



Social isolation and loneliness

- Town Hall Arts hosted monthly Tea Dances.
- Saturday Social club piloted, once a month, to support those at risk of social isolation.
- Apetito launch Sunday lunch club once a month to support vulnerable/isolated older people.
- Wingfield care home offered free lunch to older people on a daily basis to promote independence.
- Trowbridge Men's Shed offered increased opportunities for isolated men to meet and socialise.
- WCIL ran 'Make Someone Welcome Campaign'

Dementia

- Work with Alzheimer's Support to build on launch of Trowbridge Dementia Action Alliance.
- Set up dementia support group at county Hall.
- Monthly DF sessions offered at County Hall.
- Movement for the Mind set up in Trowbridge supported by area board funding.
- Holbrook School working with Alzheimer's support and regularly visiting Mill St Day Centre. This work won national award

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